



## NOTICE OF MEETING

29<sup>th</sup> District Agricultural Association/Mother Lode Fairgrounds

### BOARD OF DIRECTORS MEETING

July 28, 2021 @ 5:30 p.m.

Blake Elliott Building - Mother Lode Fairgrounds, 220 Southgate Drive, Sonora, CA 95370

<b>Participation by Telephone</b>
Phone #: 1 669 900 6833
Meeting ID: 835 2609 0849
Passcode: 207168

#### Board of Directors

Steve Arreguin (Board President/Acting CEO), Ron Hamilton, Dan Brown, Dennis Hendricks, Peggy Lee, Maren Paris

#### Staff

Vacant, CEO

#### **PUBLIC PARTICIPATION**

While the Board values the participation of the public, the Board reserves the right to limit the time for public comment to a maximum of five (5) minutes per speaker to proceed with the agenda. Public comment must be related to Open Meeting Laws for DAAs.

All meeting notices, agendas and materials considered by the Board during the meeting will be available during the meeting.

The agenda and notice will also be available on the website at <https://motherlodefair.org/calendar/> and <http://www.cdfa.ca.gov/egov/fe/felist.asp>

#### **AMERICANS WITH DISABILITIES ACT**

Those persons wishing to attend the meeting and who may require special accommodations pursuant to the provisions of the Americans with Disabilities Act are requested to contact the Office at: (209) 532-7428.

For more information concerning this meeting contact:

Steve Arreguin, (209) 532-7428  
[www.motherlodefair.org](http://www.motherlodefair.org)

# AGENDA

**1. Call to Order- President Arreguin**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

**2. Pledge of Allegiance**

**3. Agenda Approval**

**4. Roll Call/Declaration of a Quorum/Absent Directors**

**5. Introduction of Guests and Staff**

**6. Public Comment**—Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agenzized at a future meeting.

**7. Correspondence** – All correspondence mailed, e-mailed, or hand-delivered shall be summarized at each monthly board meeting.

**8. Consent Calendar** –All matters listed under Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion by category in the order listed below. There will be no discussion of these items prior to the time of the Board of Directors votes on the motion, unless member of the Board, staff, or public request specific items to be discussed separated and/or removed from this section.

- a. Approval of Minutes for meeting, June 23, 2021, Regular Board Meeting
- b. Monthly Bills/Receipts – June 2021
- c. Monthly Contract Report – June 2021

**9. New Business** – Board Update of Director Consideration/Action on the following agenda items:

- a. Add accountant/controller to permit Automated Clearing House (ACH) transactions.
- b. Grant permission to controller to access PST/PERS account and have permission to Oak Valley Login to setup ACH payments.
- c. Add accountant/controller as a signer on the Oak Valley bank accounts to process ACH transactions and personnel transactions.
- d. Determine Board approval process for MLF contract signing.

**10. Old Business** - Board Update of Director Consideration/Action on the following agenda items:

- a. None

**11. Committee Reports** - Board Update of Director Consideration/Action on the following agenda items:

- a. **Finance Committee** – Director Lee
- b. **Policy and Procedure Committee** – Director Brown
- c. **Exhibits and Entertainment** – Director Hendricks

- d. **Buildings and Grounds** - Director Brown
- e. **Livestock Committee** – Director Paris

**12. President Report**

- a. Summary of 2021 Events

**13. Friends of the Mother Lode Fairgrounds Report**

- a. Summary of sales from 2021 Fair Event

**14. Matters of Information**

- a. Director's Comments
- b. Staff Comments

**15. Future Agenda Items**

**16. Closed Session**

The Board is authorized to meet in Closed Session to consider:  
Personnel Matter: CEO Hiring & Recruitment (Gov. Code § 11126(a))

**17. Reconvene into Open Session: Report of action, if any, taken during Closed Session**

**18. Notification of Upcoming Board Meeting**

Wednesday, August 25, 2021, 5:30 p.m.

Location: Mother Lode Fairgrounds, Blake Elliott Building, 220 Southgate Drive, Sonora, CA 95370

Conference Call Information: Conference Call # 1 669 900 6833 / Meeting ID: 867 6541 0607  
Passcode: 736129

**19. Adjournment**