



NOTICE OF MEETING

29th District Agricultural Association / Mother Lode Fairgrounds

BOARD OF DIRECTORS MEETING

November 15, 2022 @ 5:30pm

Administration Office, Mother Lode Fairgrounds, 220 Southgate Dr. Sonora, CA 95370

BOARD OF DIRECTORS

Ron Hamilton (President), Dennis Hendricks (Vice-President),
Peggy Lee (Treasurer), Maren Paris (Secretary), Dan Brown

STAFF

Kim Helmbold, Fair Manager

PUBLIC PARTICIPATION

While the Board values the participation of the public, the Board reserves the right to limit the time for public comment to a maximum of five (5) minutes per speaker to proceed with the agenda. Public comment must be related to Open Meeting Laws for DAAs. All meeting notices, agendas and materials considered by the Board during the meeting will be available during the meeting.

The agenda and notice will also be available on the website at
<https://motherlodefair.org/calendar/> and <http://www.cdfa.ca.gov/egov/fe/felist.asp>

AMERICANS WITH DISABILITIES ACT

Those persons wishing to attend the meeting and who may require special accommodations pursuant to the provisions of the Americans with Disabilities Act are requested to contact the Office at: (209) 532-7428.

For more information concerning this meeting contact:
Kim Helmbold, (209) 532-7428 -or- www.motherlodefair.org

AGENDA

1. **Call to Order-** President Hamilton

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

2. **Roll Call/Declaration of a Quorum/Absent Directors**

3. **Agenda Approval**

4. **Pledge of Allegiance**

5. **Introduction of Guests and Staff**

6. **Public Comment**—Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agenzized at a future meeting.

7. **Correspondence** – All correspondence mailed, e-mailed, or hand-delivered shall be summarized at each monthly board meeting.

8. **Consent Calendar** – All matters listed under Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion by category in the order listed below. There will be no discussion of these items prior to the time the Board of Directors votes on the motion, unless a member of the Board, staff, or public request specific items to be discussed separated and/or removed from this section.

A. Regular Board Minutes – October 2022

9. **New Business** – Board Update of Director Consideration/Action on the following agenda items:

A. Grant Agreement 21/22 & 22/23. Board Authorization to sign Grant Agreement in the amount of \$48,700.00

- B. Board Discussion/Authorization of Posting/Advertising of RV spots at Mother Lode Fairgrounds.
- C. Board Discussion/Authorization of hiring RV Host for RV park and approving documentation to be requested of Rvers
- D. Board Discussion/Authorization of maintenance issues to be taken care of before 2023 Mother Lode Fair and preparation of timetable for repairs.
- E. Board Discussion/Authorization Job Descriptions
- F. Board Discussion/Authorization of motorized events at 2023 Mother Lode Fair.
- G. Board Discussion/Authorization of 2023 Mother Lode Fair Budget
- H. Board Discussion/Authorization of 2023 Marketing Budget.
- I. Board Discussion/Authorization of Pest Control Agreement
- J. Board Discussion/Authorization Policy & Procedures
- K. Board Discussion/Authorization of delegation of authority for contract and account signers.

10. **Old Business** - Board Update of Director Consideration/Action on the following agenda items:

11. **Committee Reports** - Board Update of Director Consideration/Action on the following agenda items:

- a. Finance Committee – Director Lee
- b. Policy and Procedure Committee – Director Brown
- c. Exhibits and Entertainment – Director Hendricks
- d. Buildings and Grounds - Director Brown
- e. Livestock Committee – Maren Paris

12. **President Report**

- a. Summary report

13. **Friends of the Mother Lode Fairgrounds Report**

- a. Summary report

14. **Matters of Information**
 - a. Director's Comments
 - b. Staff Comments

15. **Future Agenda Items**

16. **Notification of Upcoming Board Meeting**

Tuesday, December 13, 2022, 5:30 p.m.
Mother Lode Fairgrounds, Admin Office, 220 Southgate Drive, Sonora, CA 95370

17. **Adjournment**