

**MOTHER LODE**  
**FAIR**  
RV PARK & EVENT CENTER  
**S O N O R A**  
*"The Hottest Little Fair in California!"*

Dear Vendor:

Thank you for your interest in the 2024 Mother Lode Fair being held June 27-30, 2024. Included is a vendor application, please fill out completely before returning to the Fairgrounds office.

**APPLICATION CHECKLIST:**

- To reserve a vendor space, return your completed application with your payment by check or money order and mail to: Mother Lode Fairgrounds, 220 Southgate Drive, Sonora, CA 95370. To pay by credit/debit card, you may mail your completed application with card information to: Mother Lode Fairgrounds, 220 Southgate Drive, Sonora, CA 95370 or email to [mlfair@mlfair.com](mailto:mlfair@mlfair.com).
- All business information completed (*must include CA Seller's Permit #*).
- NO CHECKS will be accepted **after May 27, 2024**, only Cash, Money Order, or Credit Cards will be accepted after this date.
- List **ALL** products offered for sale, distribution, or exhibition (all products will be reviewed by management and vendor will be limited to those listed on their application).
- Select number of Booth Spaces Requested, Indoor or Outdoor and if requesting a Corner.
- Insurance **MUST** be on file in the Fair Office no later than **May 27, 2024**. A late fee of **\$50.00** will be added for any policy received after **May 27, 2024**. Insurance requirements and a SAMPLE Certificate of Liability Insurance will be provided to you if/when your vendor application is accepted.
- CFSA insurance may be applied for at \$130.00 (Commercial Exhibitors & Crafters coverage. Rate is quoted as of 10/15/2023, rates are subject to change, vendor will be notified if rates change).
- If applicable, Credit Card information completed; note: a 3.5% Convenience Fee is added for Credit/ Debit Cards.

**Remember to meet deadlines to avoid late fees.**

If the vendor cancels or no-shows the event, the payment is forfeited. Any questions regarding terminology, please call the Fair Administration Office at (209) 532-7428.

# 2024 Mother Lode Fair

## Commercial Fair Application

220 Southgate Drive, Sonora, CA 95370  
(209) 532-7428, FAX: (209) 532-3573

### ***Fair Dates: June 27-30, 2024***

**INSIDE BOOTH FEES:** 10x10 \$300.00, corner \$350.00\*.

**OUTSIDE BOOTH FEES:** 10x10 \$350.00, corner booth \$400.00\*.

**\*CORNER BOOTH REQUESTS IN/OUTSIDE ARE NOT GUARANTEED, ASK FOR AVAILABILTY.**

**VENDOR MUST BE PRESENT ALL 4 DAYS, NO EXCEPTIONS**

**Vendor Credential:** Two (2) fair admissions per day are included with each booth purchase. Additional tickets will be available for sale at a discounted price of \$6.00 each prior to June 27th. Beginning June 27th, the vendor will need to purchase a regular priced ticket.

- Forms must be filled out completely to be considered. Space is not guaranteed without payment in full.
- If the vendor/exhibitor cancels, the payment is forfeited.

**ONLY CASH, MONEY ORDER OR CREDIT CARDS WILL BE ACCEPTED AFTER May 27, 2024.**

#### 1. BUSINESS INFORMATION:

Business Name: \_\_\_\_\_

Owner/Manager Name: \_\_\_\_\_ California Seller's Permit #: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Federal I.D.#: \_\_\_\_\_

E-mail: \_\_\_\_\_

#### 2. NUMBER OF SPACES REQUESTED: *You will be notified of your space assignment at check in.*

**VENDOR MAY NOT CHANGE THEIR BOOTH SPACE WITHOUT PERMISSION.**

Please specify inside or inside corner space (Tribal Building), outside or outside corner space, and the number of spaces requested. Inside space includes pipe and drape to separate booth spaces; outside space must be completely self-contained (no tenting or drapery supplied).

#### **INSIDE (Tribal Building)**

#### **OUTSIDE**

\_\_\_\_\_ Number of spaces requested

\_\_\_\_\_ Number of spaces requested

\_\_\_\_\_ Corner (not guaranteed)

\_\_\_\_\_ Corner

3. **VENDOR PARKING:** Parking near the Fairgrounds is very limited; we offer parking in the **VENDOR PARKING LOT for \$40.00**, limited to one vendor parking pass per application. The parking lot is a first come first serve per space parking lot (spaces are not assigned, there are enough spaces for the passes assigned/sold). There is **NO VENDOR PARKING AVAILABLE ON THE FAIRGROUNDS**, unauthorized vehicles **WILL BE TOWED AT THE OWNER'S EXPENSE**. If you have a Handicapped Plate or Placard, there are limited spaces available in our front lot on a first come first serve basis.

**4. PRODUCTS OFFERED FOR SALE, DISTRIBUTION OR EXHIBITION:**

**ALL** items must be listed and approved by Fair Management. **Management reserves the right to reject or disallow duplicate items.** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**5. INSURANCE:**

I certify that I will arrange my own carrier in the specified amounts and will ensure the Fair office has a certified copy no later than **May 27, 2024**, or I agree to pay a late fee of \$50.00.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

OR

I wish to purchase the CFSA insurance:

\_\_\_ \$130.00 (Commercial Exhibitors & Crafters coverage. Rate is quoted as of 10/15/2023, rates are subject to change, vendor will be notified of rate changes).

**4. CREDIT OR DEBIT CARD PAYMENT: ONLY VISA or MASTERCARD IS ACCEPTED.**

The Mother Lode Fairgrounds will charge users of credit/debit cards a convenience fee of 3.5% on credit and debit card payments. No additional fee will be charged for checks, money orders or cash payments (checks will only be accepted until **May 27, 2024**).

**4. M/C or VISA CARD NUMBER:** \_\_\_\_\_

Expiration Date MO/YR: \_\_\_\_\_ CVV# \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

**5. AMOUNT DUE**

\$ \_\_\_\_\_ Booth Space (Single or Double Booth, Indoor, Outdoor, Crafter, Food, Corner, etc.)

\$ \_\_\_\_\_ Parking Pass \$40.00 (one per vendor)

\$ \_\_\_\_\_ Additional Vendor Fair Entry Passes @ \$6.00 each

\$ \_\_\_\_\_ CFSA Insurance (rates are subject to change)

\$ \_\_\_\_\_ 3.5% Card Convenience Fee (applied to total amount due)

\$ \_\_\_\_\_ TOTAL AMOUNT DUE / AUTHORIZED

Cardholder Signature: \_\_\_\_\_

Cardholder acknowledges receipt of goods and/or services in the Total Amount shown hereon and agrees to perform the obligations set forth in the Cardholder's agreement with the Issuer.

# 2024 Mother Lode Fair

## VENDORS

### Additional Terms & Conditions

**June 27-30, 2024**

#### **GENERAL INFORMATION**

##### **Fair Dates & Hours:**

Thursday, June 27, 2024 3:00 p.m. - 11:00 p.m.  
Friday, June 28, 2024 3:00 p.m. - 11:00 p.m.  
Saturday, June 29, 2024 1:00 p.m. - 11:00 p.m.  
Sunday, June 30, 2024 1:00 p.m. - 11:00 p.m.

##### **Set-Up Days:**

##### **Hours**

Wednesday, June 26 8:00 a.m. - 6:00 p.m.  
Thursday, June 27 8:00 a.m. - 12:00 p.m.

**Building Hours:** Buildings will be accessible to vendors one hour prior to fair opening, each day:

Thursday, June 27 3:00 p.m. - 10:00 p.m.  
Friday, June 28 3:00 p.m. - 10:00 p.m.  
Saturday, June 29 1:00 p.m. - 10:00 p.m.  
Sunday, June 30 1:00 p.m. - 10:00 p.m.

**All booths must be in place by 12p.m. (noon) on Thursday, June 27, 2024 and all vehicles off the fairgrounds.**

#### **APPROVED ITEMS**

Your contract limits you to the sale or display of **only** the items listed on your contract and approved by management, or the offering of services or information as indicated on the contract. No other items may be sold or given away, or other services offered, without the prior written approval of management. Any exhibitor planning to give away any type of product or souvenir must obtain permission from the fair management. **Helium filled balloons are prohibited.**

#### **EXHIBIT INSTALLATION**

Check in with fair staff for your space assignment before beginning installation of your booth. Your booth must be paid for according to the terms of your contract prior to the first day of fair. Food and beverage concessionaires are required to utilize cash registers when conducting business during all operating hours.

#### **STANDARD BOOTH SIZE & PARTITIONS**

**(Inside):** Standard booth size is 10'x10' or 10'x20'. Inside booths will be provided with walls made of pipe and drape. This drape material is on steel tubular frames and provides back walls of 8' high & side walls of 3' high.

**(Outside):** Standard booth size is 10'x10' or 10'x20'. Tents, canopies and side walls must be provided by the renter and **MUST** be flame resistant and/or have the State Fire Marshal Seal and/or CPAI-84 sticker, **NO EXCEPTIONS. TARPS are NOT ALLOWED** to be used at any time per the State Fire Marshal.

#### **DECORATING RESTRICTIONS**

Display heights at the rear of exhibits shall not exceed 8'. Exhibit material contained within the booth shall not exceed 3' height in the first 7' of the booth. No part of your display may interfere in any way with another exhibit. Aisles must be kept clear. **No material(s) may be attached to the drapery.**

#### **ELECTRICITY**

The fair will provide one 110v outlet per 10'X10' booth. Additional power needs will require a \$150 power hook-up fee.

#### **MOTORS**

No electric motors may be operated in booths without special permission. Combustible motors may not be operated under any circumstances.

#### **FIRE AND HEALTH**

##### **DEPARTMENT REQUIREMENTS**

All decorations must be flame-proof, and are subject to inspection by the Fire Marshal. All tents and canopies shall be certified to be flame resistant and/or have the State Fire Marshal Seal and/or CPAI-84 sticker. **All vendors must have a 2A10BC rated portable fire extinguisher.** NO propane, butane, open flame, or floor heaters will be permitted on the fairgrounds.

### **PROTECTION FROM THEFT**

Do not leave your booth unattended at any time. Protect small valuable items by covering them or take items with you when you leave the building after closing. **Please report any losses or infractions to the fair office immediately after discovery of any loss.**

### **STAFFING YOUR EXHIBIT**

Your booth must be staffed during all operating hours of the Fair. An unoccupied booth is of very little value to you or our Fair patrons.

You are required to man your booth during vendor hours. After receiving three warnings for not being in your booth you will be asked to leave and will not be allowed to participate in future fair dates.

Do not pack up/tear down your booth prior to the closing night of the fair (Sunday at 10:00pm for indoor vendors and Sunday at 11:00pm for outdoor vendors). Packing up/tearing down early is disappointing to shoppers, fellow vendors and to the organizers as well. Packing up/tearing down early will result in vendors not being allowed back.

### **SOUND DEVICES**

Demonstrations of radios, musical instruments, etc., are subject to approval of the fair management and, if allowed, must be controlled so as not to interfere with other exhibitors.

### **VOICE AMPLIFYING SYSTEMS**

The use of voice amplifying systems will not be permitted unless approval has first been obtained from the fair management. Announcements of solicitations above the normal tone of voice will not be allowed.

### **BOOTH ASSIGNMENTS**

Booth assignments are made by the Mother Lode Fair management.

### **CLOSING NIGHT & TEAR DOWN**

The Exhibit Buildings will be open until 10:00 p.m. every night of the Fair. The fairgrounds are open to visitors until 11:00 p.m. every night of the fair. ***Exhibits and Vendor Booths may not be dismantled or tear down started until the CLOSING NIGHT of the Fair; INDOOR BOOTHS at 10:00p.m. and OUTDOOR BOOTHS at 11:00p.m.*** Due to the layout of the fairgrounds, vehicles may not enter the grounds to remove display items until after the fairgrounds closes and ALL VISITORS have been removed from the fairgrounds. ***No exceptions!***

### **CLEANING YOUR BOOTH**

All booths should always be kept clean and orderly. Rubbish must not be swept into aisles except immediately after closing at night. Refuse cans are provided outside and throughout the Exhibit Building(s) for your convenience. ***Please break down all cardboard and place cardboard in the specified bin.***

### **VENDOR CREDENTIALS**

Two (2) fair admissions per day will come with each booth purchase. Additional tickets will be available for sale at a discounted price of \$6 each per day prior to June 27th. Beginning June 27th, vendors will need to purchase a regular priced fair entry ticket.

**NO ANIMALS ARE PERMITTED ON THE FAIRGROUNDS  
NO SMOKING IS PERMITTED ON THE FAIRGROUNDS**